



## Rock Community Fire Protection District

3749 Telegraph Rd. Arnold, MO 63010  
(636) 296-2211 Ext. 5728 Office

Email: [tberg@rockfire-rescue.org](mailto:tberg@rockfire-rescue.org)

[www.rockfirerescue.org](http://www.rockfirerescue.org)

### Special Event/Festival Vendor Permit

Name of Event:	_____
Date(s) of Event:	_____
Address or Location of Event:	_____
Name of business applying for vendor permit:	_____
Booth #:	_____
Food Truck License #:	_____
Tent/Membrane Structure UL Tested Document:	_____
Responsible Party Name:	_____
Address:	_____ City, State, Zip: _____
Phone #:	_____ Emergency Contact #: _____
Email Address:	_____

All Conditions, surroundings, and arrangements shall be in accordance with the Fire Prevention Code.  
I hereby accept full responsibility for adherence to requirements of the Rock Community Fire Protection District Fire Prevention Code for the event listed above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

_____ Individual vendor permit: \$25.00
_____ Operational permit: \$40.00 per event or \$280.00 for yearly permit.
_____ Food Truck permits: 3 or more food trucks-\$155.00 per event.
_____ Tents and Membrane Structures: \$55.00 per event.

### Office Use

Permit #: \_\_\_\_\_ Permit Fee: \_\_\_\_\_ Date received: \_\_\_\_\_ Received by: \_\_\_\_\_



## **FOOD VENDORS, PROPANE USE, TENTS**

### **General Requirements:**

- *One Temporary Use Permit per application.*
- *All food vendors, including out of town mobile vendors/trailers, must have a current health permit.*
- *Each tent/temporary structure must be located a minimum of 10 ft. from any permanent structure*
- *Cooking booths must be separated from non-cooking booths by 10 ft.*
- *Vehicles must be parked a minimum of 10 ft. from each tent/temporary structure*
- *Enclosed tents require proper exiting and signage (battery back-up/tritium, 7 ft. high)*
- *Individual tents cannot exceed 700 sq. ft. without prior approval and inspection*
- *Booths shall be placed to allow access to fire hydrants for fire department vehicles, and provide for unobstructed ways of travel at all times to permit free escape from any point of danger in case of fire.*
- *Fire Extinguishers:*
- *Each vendor/ tent must have a 2A10BC rated fire extinguisher*
- *Any cooking operation involving combustible cooking media (frying vegetable or animal oils and fats) requires a Class K rated extinguisher, in addition to a 2A10BC rated fire extinguisher.*
- *All fire extinguishers must be tagged annually by a licensed fire protection company.*
- *Fire Extinguishers must be in the tents and accessible*

### **Propane:**

- *Each 10' x 10' tent may have two appliances that use propane (100 lbs. per appliance, 200 lb. max)*
- *Propane bottles must be placed securely at the rear of the tent for emergency access*
- *Emergency access must not require tent entry*
- *Fryers must be placed at the rear of the tent and NOT next to the propane bottle 3ft spacing.*
- *Designated area for spare and empty propane tanks must be established*
- *Propane appliances must have LPG stamped on their hoses*

### **Grills & Pits:**

- *No grilling with charcoal or wood is allowed under any tented structure*
- *Any solid fuel appliances should have a cover (grills & pits)*

- *Outside BBQ pits with stacks must have a 5 ft. clear circumference from combustibles, a 15 ft. clearance*
- *Above the stacks and a distance of 10' from any permanent structure*
- *Homemade LPG appliances will be inspected individually and may not be authorized without an Engineer's certificate*

**Electrical Requirements:**

- *Electrical cords and wiring shall not be placed directly on the ground unless they are properly protected from physical damage and shall be placed so as not to cause a tripping hazard.*
- *Electrical receptacles shall be ground fault protected.*
- *All electrical cords shall be U.L. listed electrical cords rated for outdoor use. NO HOUSEHOLD OR NON-WEATHER TIGHT POWER CORDS OR ELECTRICAL OUTLETS WILL BE PERMITTED. All electrical wiring and devices shall be in compliance with the National Electrical Code.*

*ALL VENDORS SHOULD BE AWARE THAT THE FIRE MARSHAL WILL INSPECT THE SITE PRIOR TO THE OPENING OF THE FESTIVAL EVENT AND THAT ALL OF THE ABOVE ITEMS WHICH ARE THE RESPONSIBILITY OF THE VENDOR MUST BE IN PLACE OR THE VENDOR WILL NOT BE ALLOWED TO OPEN FOR BUSINESS. IF DURING THE COURSE OF THE EVENT AN ONSITE INSPECTION DETERMINES THAT THERE IS A VIOLATION OF ANY OF THESE CONDITONS, THE VENDOR'S BUSINESS SHALL BE CLOSED UNTIL SUCH TIME AS THE PROPER CORRECTIVE MEASURES HAVE BEEN TAKEN AND INSPECTED BY THE FIRE MARSHAL'S OFFICE.*

***ALL OTHER OPERATIONS SHALL BE CONDUCTED IN A SAFE MANNER WHICH IS CONSISTENT WITH NATIONALLY RECOGNIZED GOOD PRACTICES.***



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